Select Board Members
____Liz Scharf, Chair
___ Zara Vincent, Vice Chair
___ Stacey Skadberg
___ Larry Rooney
___ Paul Cerminara

Middlesex Select Board Meeting

5:00 PM
Tuesday December 16, 2025
Middlesex Town Hall and via Zoom*
5 Church Street
Middlesex, Vermont 05602
(802) 223-5915
Agenda

5:00PM
Call to order and welcome guests. Approving the minutes of the December 2, Regular Select Board Meeting. Approving Agenda for Tuesday December 16, 2025, and considering any amendments to the agenda. Action Likely.

5:05: Rubin Bennett from RB Technologies to attend meeting to inform the town of IT needs including moving to Microsoft Office 365 from Rackspace and follow up work associated with that process. Action possible

5:30 1. Highway report and FEMA roadwork update from Eric Metivier. Eric to present recommendations for two truck purchases (one single axle dump truck and one tandem axle dump truck) to replace the International and Freight Liner for FY27 budget. Action Likely.
2. Update on FEMA payments from Zara; update on RFP (Requests for Proposals) process for future culvert projects including Old Brook Road and Daniels Farm Road.
3. Update from Liz Scharf on Agency of Natural Resources' Notice of Alleged Violation dated 11/17/25 and received by the Town 11/20/2025 regarding six box culvert installations and timeline for directives pertaining to corrective actions. Action possible

5:45 Considering request from WCUUSD to have Town distribute ballots via USPS for the WCUUSD Annual Meeting. All towns must distribute ballots in the same way to ensure voting is fair and equitable. Action Likely

5:55 Select Board to discuss the directives for the FIT committee in regard to the Town Hall and the Town Garage-discuss priorities the committee should be working on. Action Possible

6:15: Consideration/acceptance of conveyance documents related to the dissolution of Welch Park Association, including Articles of Dissolution, miscellaneous shared easement rights for fire protection and conveyance of Welch Park Drive to Town of Middlesex. Authorizing the Chair of the Select Board to sign appropriate town documents related to dissolution. Action Possible

6:30 Budget Overview Review Draft 1 of Town of Middlesex budget. Action unlikely.

7:15 Adjournment

OTHER BUSINESS

- Orders
- Correspondence-Amber Alexander stating her support of the Town mailing WCUUSD ballots to all voters
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- **ZOOM INSTRUCTIONS**

To attend this meeting via Zoom, go to:
https://us02web.zoom.us/j/86303217560
Meeting ID: 863 0321 7560 One tap mobile OR 1-646-931-3860

Select Board Goals for 2025

- Revising the Town personnel policy
- Town Hall Next steps for heating system
- Future of Town Hall and municipal offices
- An ordinance to address litter/illegal dumping in the Town's right of way
- Wood Road bridge repair/grant
- Hiring a grant writer/manager
- Updating and correcting the Town's speed ordinance
- Updating Town's website
- Updating Town's purchasing policy